

Carly L. Dorsen
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SUMMARY

Extroverted student and hard worker pursuing a degree in communications and a minor in hospitality at the College of Charleston. Began working in the restaurant industry at the age of 14, now currently with over 5 years of experience. Passionate, caring and willing to go above and beyond to make customers satisfied. Looking to combine vast knowledge in communications with experience in hospitality and pursue a long-term career in it.

SKILLS

- ❖ Attentive and organized and able to prioritize tasks for optimum efficiency
- ❖ Able to work flexible hours
- ❖ Exceptional written and spoken communication
- ❖ Proactive in identifying and fulfilling customer needs to ensure satisfaction
- ❖ Excellent professionalism and interpersonal skills

EXPERIENCE

Assistant Pastry Chef, Butcher and Bee; Charleston, SC — April—August 2019

Worked from seven am to two pm during the summer and on weekends. Assisted the pastry chef in all projects and tasks. Baked for large events such as Bat Mitzvahs, weddings, and political figures such as Joe Biden. Oversaw inventory and made deliveries when needed.

Server Assistant, Eli's Table; Charleston, SC — February—May 2018

Assistant to the servers and helped create a high-end dining environment and pleasurable experience for all guests. Was responsible for attending to guests, food running, putting away and polishing silverware and keeping the front of house running and guests happy.

Server, Rita's Italian Ice; Jacksonville Beach, Fl, February 2014—May 2017

Held responsibilities of opening and closing the store. Closing the register, serving the customers, keeping inventory and managing the social media account. Learned to work effectively with coworkers to ensure maximum customer satisfaction.

EDUCATION

College of Charleston, Charleston, South Carolina
Communications with a minor in Hospitality. Major expected May 2021.
Current Gpa: 3.6/4.0
Dean's list 2018, College of Charleston