

Chaselyn Williams

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Education

University of South Carolina (Columbia, SC | May 2022)

Bachelor of Arts

Major: English with a Writing Concentration

Minor: Hotel, Restaurant, & Tourism Management

Graduation with Leadership Distinction in Professional & Civic Engagement

GPA: 3.734

Dean's List: Fall 2018-May 2020

Experience

UNIVERSITY OF SOUTH CAROLINA

RESIDENT MENTOR (AUGUST 2019 – PRESENT)

- Directly responsible for managing, advising, and providing instruction to 11 ethnically diverse undergraduate students
- Actively facilitate and plan events on my floor and building-wide on diversity, personal development, relationships, and academic performance
- Manage administrative tasks such as room condition reports, roommate contracts, incident reports, maintenance requests, and room changes

PERKINS, SUMMERVILLE, SC

SERVER (MAY 2019 – AUGUST 2019)

- Provided excellent customer service by ensuring correct order selection and prompt delivery of requested items
 - Continually visited tables to foster inviting and vigilant service
 - Sustained a teamwork mindset, assisted with properly cleaning and closing the establishment
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Activities

UNIVERSITY OF SOUTH CAROLINA

PRESIDENT OF THE RESTAURANT & LODGING ASSOCIATION (SEPTEMBER 2019 – PRESENT)

- Plan, facilitate, and lead agendas, meetings, and events centered around the hotel industry
- Allocate duties to 4 executive board positions to reach organizational goals
- Foster an inclusive environment where every member feels included and heard through effective communication and exemplary interpersonal skills
- Establish and maintain connections with professionals and speakers within the industry

UNIVERSITY OF SOUTH CAROLINA

HRTM EVENT PLANNER MEMBER (SEPTEMBER 2019 – PRESENT)

- Professional development organization focused on students with an interest in a career related to the event planning industry
- Bi-weekly meetings with guest speakers to help members learn more about and network with professionals in the events industry
- Volunteer for local organization events in Columbia to gain experience working in the industry