

## TAYLOR ARENT

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### EDUCATION

DARLA MOORE SCHOOL OF BUSINESS, University of South Carolina  
**Bachelor of Science, Business Administration**  
**Majors:** HR Management  
**Minor:** Event Management  
**GPA:** 3.7  
**Awards:** President's Honor Roll, Dean's List

Columbia, SC USA  
August 2021

### EXPERIENCE

BACCO ITALIAN RESTAURANT  
**Hostess**

Charleston, SC USA  
May 2019 – August 2019

Worked with restaurant staff to create unique dining experiences for guests.

- Communicated with co-workers to ensure customer satisfaction.
- Prepared seating arrangements and presented plan to restaurant staff during pre-shift meetings to alleviate restaurant congestion during service.
- Walked through dining room during service and offered additional services, such as serving food and beverages, to enhance customer's dining experience.

CHARLESTON PARENTS  
**Nanny**

Charleston, SC USA  
January 2018 – August 2018

Provided daily care for two children, ages four and seven, ensuring childcare excellence.

- Encouraged communication to establish an open and safe environment.
- Prepared and served well-balanced meals to promote a healthy lifestyle.
- Managed an active calendar of activities to improve social skills.

MATHNASIUM  
**Math Tutor**

Mount Pleasant, SC USA  
September 2017 – December 2017

Coached students to think critically on various math topics to improve their math and problem-solving skills.

- Planned lessons tailored for each individual to build a unique learning environment.
- Adapted to many different learning styles to create an optimal educating experience.
- Monitored for completion of key tasks to help students develop critical thinking skills.

RED'S ICE HOUSE  
**Hostess**

Mount Pleasant, SC USA  
May 2016 – August 2016

Maintained constant communication with staff to provide smooth operations in a high-volume environment.

- Greeted customers and coordinated incoming reservations to ensure optimal customer experience.
- Ensured tidy and organized work area at all times to enhance work efficiency.
- Collaborated with co-workers to optimize customer satisfaction.

**IT SKILLS** Adobe Photoshop, Microsoft Office, Prezi, Social Media

**AWARDS** LIFE Scholarship, 3-Time USATF All American Pole Vaulter

**ACTIVITIES** Kappa Delta Sorority Member, CHAARG club