

**Carey Pope**

678-644-2900 – careypope98@gmail.com

**Education**

University Of South Carolina

Columbia, SC

Bachelor of Science in Hospitality Management

May 2021

Minor in French

Study Abroad: CEA , Paris Study Center

January-March 2020

**Professional Experience**

**Capital City Club**

Columbia, SC

**Server**

August 2020- Present

- Responsible for taking orders and providing great customer service to members and guests.
- Arrange table settings to prepare for special events.
- Adhere to ClubCorp sanitation regulations to maintain the safety of all members and staff.
- Consistently adhere to quality expectations and standards when serving event of 100+ patrons.

**Legacy Lodge at the Lanier Islands Resort**

Buford, GA

**Front Desk Agent**

May-August 2019

- Handled check-ins and check-outs for guests and all discrepancies.
- Answered phones to make reservations and respond to guest service requests.
- Reviewed daily reports to further ensure guest satisfaction in the future.
- Upheld cleanliness, organization and positive morale within the work area.

**Camp Twin Creeks**

Marlinton, WV

**Lifeguard/ Water-Skiing Instructor**

May-August 2018

- Taught up to 20 campers at a time how to water-ski in order to enhance their skills.
- Enforced the rules of a pool facility in order to ensure the safety of 20 or more campers.
- Oversaw the safety and well-being of up to 20 campers while on a speedboat or in a marina facility.
- Counseled upwards of 30 campers as they spent time in a pool or marina facility.

**Additional Experience**

**Paris Fashion Week**

Badgley Mischka Retailing Internship

March 2020

- Adhered to company standards to categorize, organize, and uphold showroom presentation.

**Skills**

Proficient in the French Language on a professional level, Tips Alcohol Certification, ServSafe Managerial Certification, Opera Hotel Computer System