

YUHAO CHEN

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SUMMARY

Hi, my name is Yuhao Chen. I come from China and i am studying for a International program now. I am outgoing and confident about what i have learned before. Hope you enjoy my resume. Thank you for your patience!

SKILLS

- POS systems
- Staff mentoring
- Credit and cash transactions
- Cash register operation
- Payment processing
- Cash management

EXPERIENCE

CASHIER | 09/2021 to 12/2022

Aramark - Columbia, SC

- Operated cash register, collected payments and provided accurate change.
- Completed daily recovery tasks to keep areas clean and neat for maximum productivity.
- Worked closely with front-end staff to assist customers.
- Answered customer quests, provided store information and escorted to desired store areas.

TEACHER | 04/2020 to 08/2021

QunXing company - Beijing, Beijing

- Built and strengthened positive relationships with students, parents and teaching staff.
- Monitored student progress using exams and assignments to check for thorough understanding.
- Helped students build learning and study skills to achieve educational goals.

COACH | 12/2019 to 08/2021

Estar - Beijing, Beijing

- Mentored and encouraged youth to develop strong work ethic by being positive role model and practicing skills regularly.
- Developed training and exercise programs to meet individual requirements and team play strategies.
- Applied evaluation techniques and personal knowledge to assess abilities to assign players to correct positions on team.

MANAGER'S ASSISTANT | 08/2019 to 02/2020

McDonald's - Beijing, Beijing

- Maintained records through timely updates to employee and other files.
- Handled management of communication to executives by taking and making telephone calls, reviewing and prioritizing mail and composing and typing correspondence.
- Organized files, developed spreadsheets, faxed reports and scanned documents, maintaining front desk and reception area in neat and organized fashion.

EDUCATION AND TRAINING

University of South Carolina - Columbia - Columbia, SC

Undergraduate

Tourism And Travel Management, Expected in 05/2023

Beijing International Studies University - Beijing

Undergraduate

Tourism And Travel Management, 08/2021